Research log

Keep one entry per source or claim so you can find the evidence again. Separate exact words, your summary and what you infer from them.

Project / chapter

Source ID

Question or claim to investigate

Make it specific enough to check against evidence.

Source details

Author, title, edition or date, and publisher or collection.

Find it again

Page / timecode / URL / archive reference, plus the date you accessed it.

Exact quotation

Copy precisely; include its page or location.

My summary

Use your own words; keep interpretation separate.

What it supports - and what it does not

Note scope, perspective, missing context and any conflicting evidence.

Verification status and next check

Name the unresolved point, the next source to consult, or a change to the claim.